THE TASTE OF EAST ANGLIS FOOD & DRINK FESTIVAL 2027
EVENT BOOKING TERMS AND CONDITIONS

Before you submit the booking form, please ensure you read and understand these booking terms and conditions.

You must submit a copy of your PL Insurance with your application AND if your business requires you to be registered with your local Environmental Health Dept then you must also submit your latest EHO Certificate/Star on the Doors Hygiene Rating. We will not confirm any applications that do not have PL and/or EHO paperwork for.

We will go through each valid application before contacting you to confirm whether your application has been successful. If your application is successful, we will ask for full payment to be made.

Your place will not be reserved until the full payment is received. Payment will be accepted by BACs only to the account details below -

Santander, Taste of East Anglia Community Interest Company Ltd
Account No: 18917956
Sort Code: 09-01-29.
Please reference your payment with the name of your business.

The Taste of East Anglia Food & Drink Festival is managed and delivered by Suffolk Market Events Ltd on behalf of the Taste of East Anglia CIC and reserves the right to refuse or cancel any booking without giving a reason.

YOUR COMMITMENT TO AN EVENT
Final event details will be sent out to all traders at least two weeks before the event. All traders must read these guidelines and be set up by the required time. Stalls cannot be broken down until 5pm. All gazebos must be of commercial standard and present in excellent, clean, weatherproof condition. Your gazebo must have adequate leg weights for all legs. You must remove all your rubbish at the end of the day.

ELECTRICITY
If you require power at The Taste of East Anglia then you must specify this on the Booking Form. If you plug in more equipment than you state on this form, you will potentially damage the circuit and you will be charged for the damage so it is important that you make us aware on your application form of the equipment you intend to use.
You must supply your own extension cables and all electrical equipment must be in possession of a current PAT certificate which must be shown to the onsite electrician on the day.

INSURANCE

The Taste of East Anglia CIC is not responsible for any loss, theft or damage to your property or stock at this event. All stallholders must carry a minimum of £5 million PL insurance cover and you must submit a copy of your insurance with your initial application form and food producers must also supply their Hygiene Rating Certificate from your local authority with the application form. Your application form will not be read if these documents are not sent.

TENS
All traders selling alcohol for on/off site sales will require to apply for their own TENS licence.

CANCELLATION
If a stallholder cancels their place more than 4 weeks before the event, a full refund will be paid minus £25 admin fee, on the condition that we are able to find an appropriate replacement producer/maker to take the pitch. **If no suitable replacement producer is available, then no refund will be given.**
If a cancellation is made less than 4 weeks before the event, then no refund will be given.
If the event is cancelled in its entirety, due to circumstances beyond our control including Covid 19 or extreme weather, then we shall have no liability for losses or costs which you may incur due to such cancellation, but we shall refund 50% of your booking payment.
This event is subject to cancellation or rescheduling at the discretion of The Taste of East Anglia CIC. We reserve the right at any time and without prior warning to change the venue, date or time of the event. If the event does go ahead with changes made, and you are unable to attend, no refund will be given and The Taste of East Anglia CIC will not be liable for any additional loss or damage resulting from such changes.

ACCIDENTS
Dedicated event first aid cover will be provided between 10am and 5pm on the day of the event (12th June 2027).

AMPLIFIERS/TOUTING
The use of amplifiers/microphones is strictly prohibited. Trade is restricted to the area allocated and no touting is allowed.

CAR PARKING/VEHICLE MOVEMENTS
All vehicles must be removed from the event site by 9.30am and parked in the designated trader car parking area. No vehicle will be allowed back on the site before 5pm. No stallholder vans are allowed on the event site during the day.

CONDUCT
All exhibitors are responsible for the good behaviour of any staff/agents involved in the exhibition. Any person whose behaviour is considered unreasonable by the organisers will be removed from the event. No smoking is allowed by traders on their stalls.
CONSEQUENTIAL DAMAGE
The organisers cannot accept any responsibility for any damage or claim by exhibitors for injury to property or persons on their stand. Exhibitors are responsible for the safety of their displays and machinery/equipment must be safeguarded to the satisfaction of the organisers.

DISPLAYS
All displays must be confined to the designated space given.

FOOD HYGIENE & LICENSING

All exhibitors are responsible for compliance with the statutory regulations and must attach proof of registration with your local authority on application. If you are selling alcohol for consumption on site, you must obtain your own TEN.

HEALTH & SAFETY
Under the terms of the Health and Safety at Work etc Act 1974 you have a responsibility to ensure so far as is reasonably practicable, the health, safety and welfare of all employees and that any plant or systems of work which may be used are safe and without risk to health. This includes that all employees are provided with information, instruction, training and supervision to ensure not only their own health and safety but that of all those working and attending the vicinity. Each exhibitor is responsible for conducting their own risk assessment before the event and ensuring that any temporary structures they use are erected in accordance with the manufacturer's recommendations.

PUBLIC ADDRESS SYSTEM/PHOTOGRAPHY
The PA system is for the use of the organisers only. Any announcement wishing to be made other than of an emergency nature must be pre-arranged with the organisers. Any photography undertaken by the organisers remains the property of The Taste of East Anglia CIC.

SECURITY
The organisers are not responsible for any loss or damage, which may befall the person or property of the exhibitors from any cause whatsoever. Exhibitors are warned not to leave their stands unattended at any time during the day. In the event of loss or damage please inform the organisers immediately.

The Taste of East Anglia CIC reserves the right to cancel bookings deemed not to comply fully with these terms and conditions.

Our Right to Vary these Terms and Conditions
We have the right to revise and amend these terms and conditions from time to time to reflect changes in technology, changes in payment methods, changes in relevant laws and regulatory requirements and changes in our system's capabilities.

YOU AGREE – BY SUBMITTING THIS FORM
I have read & understood the Event Booking Conditions and I agree to abide unreservedly by them.

This event is made available by Taste of East Anglia Community Interest Company, Spinney Cottage, Blind Lane, Hartest, Suffolk IP29 4DN
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www.tasteofeastanglia.co.uk